

纽约首府华社中文学校

Chinese School • Chinese Community Center • Capital District of New York

Chinese School Chinese Community Center of Capital District of New York, INC.

Meeting minutes

Regular Meeting of Chinese School Council Room C206, Shaker Junior High School May 8, 2016

Attendance

The meeting was called into order at 2:50pm by Xufeng Sun, School Council Chair of 2015-2016.

Council members present: Xufeng SUN, Feng CHEN, Xiaoqing ZHANG, Yinghui SHAN, Ling WANG, Xiaobo REN, Jinzhe FENG, Jian XU, Xiao SU, Jiankun KUANG, Youqin HUANG, Lingyun Li, Gang DONG, Li HUANG

Jie Wang and Weiwei Qian attended as public audience.

Agenda

Xufeng Sun announced that the meeting would follow the agenda that was distributed via email to all council members on May 6, 2016.

Topics

1. Vote on past meeting minutes

A motion was made by Xufeng Sun, seconded by Gang Dong to approve the meeting minutes for January 10, 2016 school council meeting, which was distributed via email to all council members on May 8, 2016.

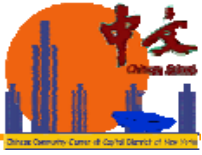
The motion was passed by a vote of 12 to 0. Xiaoqing and Li Huang were absent for the vote because they were late to the meeting. Jie Wang and Weiwei Qian were not qualified for the vote.

2. Vote on proposals for tuition policy change

A motion was made by Feng Chen and seconded by Xufeng Sun to vote for the proposal for tuition policy change that was distributed via email on May 6, 2016 by Xufeng Sun.

The motion was passed by a vote of 12 to 0. Xiaoqing and Li Huang were absent for the vote because they were late to the meeting. Jie Wang and Weiwei Qian were not qualified for the vote.

3. Vote on proposals for CCC membership fee and tuition discount



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A motion was made by Xufeng Sun and seconded by Feng Chen to vote for the proposal for CCC membership fee and tuition discount that were distributed via email on May 6, 2016 by Xufeng Sun.

The motion was passed by a vote of 14 to 0. Jie Wang and Weiwei Qian were not qualified for the vote.

4. Vote on 2016-2017 school administration team

The following school administration team for 2016-2017 was proposed by nomination committee:

- 1) Xiaoqing Zhang, principal, council member
- 2) Jie Wang, vice principal, council member
- 3) Jian Xu, vice principal, council member
- 4) Lei Zhang, treasurer, council member
- 5) Xia Li, bookkeeper
- 6) Jianhua Chen, registration and database manager
- 7) Ling Xiao, webmaster
- 8) Weiwei Qian, **to be discussed**

Weiwei Qian's proposed role (school website upgrade) was discussed. Majority council members thought that it is premature to create a permanent position for school website upgrade and more exploratory work is needed. A vote was motioned by Xufeng Sun and seconded by Yinghui Shan for the proposal to include Weiwei Qian in the PTA team to explore options for school website upgrade and develop a backup plan for the current website setup. The motioned was passed by a vote of 11 to 2. Youqin Huang left early and was absent for the vote.

A vote was motioned by Xufeng Sun and seconded by Yinghui Shan for the proposed 2016-2017 school administration team shown below:

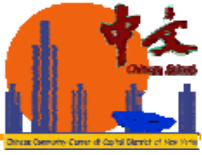
- 1) Xiaoqing Zhang, principal, council member
- 2) Jie Wang, vice principal, council member
- 3) Jian Xu, vice principal, council member
- 4) Lei Zhang, treasurer, council member
- 5) Xia Li, bookkeeper
- 6) Jianhua Chen, registration and database manager
- 7) Ling Xiao, webmaster

The motion was passed by a vote of 13 to 0. Youqin Huang left early and was absent for the vote.

5. Introduction of 2016-2017 PTA members

2016-2017 PTA team was expanded based on new operation rule. The members include:

- 1) Jiankun Kuang, chair, council member
- 2) Xiao Su, representative, council member
- 3) Hui Jin, representative, council member
- 4) Hongbo Cao, representative, council member
- 5) Luna Zhang, representative, council member
- 6) Weihua Tong, representative
- 7) Yin Qian, representative



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- 8) Ming Yin, representative
 - 9) Shuyun He, representative
 - 10) Weiwei Qian, representative (focus on school website upgrade options)
6. Review school financial report
Principal Feng Chen presented school financial report for 2015-2016.

A vote was motioned by Ling Wang and seconded by Yinghui Shan for approval of 2015-2016 school financial report. The motion was passed by a vote of 13 to 0.

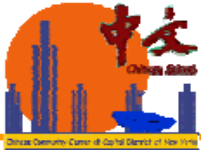
Possibility of accepting tuition payment by credit card or Paypal through a Paypal account was discussed. The final decision will be left to new school administration team but it was proposed for the Council to authorize the administration team to proceed should the consensus is to add this service.

A vote was motioned by Ling Wang and seconded by Yinghui Shan for the proposal to create Paypal account. The motion was passed by a vote of 13 to 0.

7. End of Semester planning
Feng Chen briefly discussed end of semester planning with Council members.

Adjournment

The meeting was adjourned at 3:50pm.



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Post meeting note

1. On June 15, 2016, Xufeng Sun distributed Council Member list for 2016-2017 School Council. Jinzhe Feng and Xiaobo Ren have served their term of three years in council. Miao Zhou and Dawei Liu will join the council as teach rep.

Title	Name	姓名
Council Chair 校董事会主席	Xufeng Sun	孙旭峰
Principal 校长	Xiaoqing Zhang	张晓清
Vice Principal 副校长	Jie Wang	王 洁
Vice Principal 副校长	Jian Xu	徐 健
Treasurer 财务主任	Lei Zhang	张 蕾
Teacher Rep. 教师代表	Miao Zhou	周 淼
Teacher Rep. 教师代表	Dawei Liu	刘大卫
Teacher Rep. 教师代表	Li Huang	黄 丽
PTA 家长会主席	Jiankun Kuang	旷建坤
PTA 家长会代表	Xiao Su	苏 晓
PTA 家长会代表	Hui Jin	金 辉
PTA 家长会代表	Luna Zhang	张鲁娜
PTA 家长会代表	Hongbo Cao	曹洪波
Former Principal 前任校长	Feng Chen	陈 峰