

## 学生守则

1. 按时到校上课。
2. 因故缺席，应提前通知老师。
3. 做好课前准备，包括完成家庭作业，带好课本，作业本，笔记本，和所需文具。
4. 上课要认真听老师讲课，上课发言要举手。
5. 尊重老师和同学。遵守课堂纪律。
6. 严禁在教室里吃食物和喝饮料。
7. 不得动用教室内任何不属于自己的物品。
8. 不得在桌椅和墙上涂抹。
9. 课间休息严禁乱跑或一切危险行为。遵循校方安全巡视人员的指挥。
10. 严禁吸毒，饮酒，抽烟，严禁携带危险物品。
11. 上课期间若发生紧急情况，应听从老师和校方人员指挥。如需打 911 紧急电话，一律由老师或校方人员拨打。
12. 学生如破坏学校公物，一律由家长赔偿。
13. 学生因违反校规所造成的意外，由家长承担一切法律责任。

## 对在校学生违反学生守则的处理办法

如果学生有违反学生守则，老师及校方可依据情况轻重给予以下处理：

1. 学生初次违反学生守则，老师可以给予该学生口头警告；
2. 学生如再次违反学生守则，老师可以给予该学生书面警告，并告知家长及学校；
3. 如经老师，家长，校方教育后，学生继续屡教不改；学校可酌情将其退学。

# Student Conduct

1. Come to school and attend class on time.
2. Notify your teacher in advance of any excusable absence.
3. Come to class prepared, including completing all homework, bringing textbook, homework book, notebook, and general supplies.
4. Be attentive in class. Raise hands to speak.
5. Respect teachers and classmates. Follow all classroom rules.
6. Eating and drinking beverages in the classroom are prohibited.
7. Do not touch or remove anything in the classroom that does not belong to you.
8. Do not draw or write on school furniture or walls.
9. Running inside school building and any dangerous conduct are prohibited.  
Follow the directions of PTA hall monitors.
10. Drugs, alcohol, smoking, and dangerous objects are strictly prohibited in school.
11. In case of emergency during class, students should follow the directions of the teachers and school staff. If a 911 call is necessary, teachers and school staff are responsible for making such an emergency phone call.
12. If students deface or damage any school property, parents are responsible for replacement and repair.
13. Parents are legally responsible for any accident due to the violation of school rules by the student(s) involved.

**In the case of a student having misconduct or misbehavior, the corresponding teacher should follow the following guideline:**

1. If it is the first time that the student violates the Student Conduct Code, the teacher could give the student a verbal warning;
2. If the student violates the student Conduct Code again, the teacher should give the student a written warning. At the same time the teacher must inform the student's parents and report to the school administration;
3. If the student repeatedly violates the student conduct rules, the school reserves the right to expel the student.